

## **Minutes of a Regular Meeting of the Historic Preservation Commission**

April 3, 2018 5:00 p.m.

City Manager's Conference Room, 8130 Allison Avenue, La Mesa, CA

### **CALL TO ORDER**

Chairman D'Angelo called a regular meeting of the Historic Preservation Commission to order at 5:05 p.m. in the City Manager's Conference Room at 8130 Allison Avenue, La Mesa, California.

### **ATTENDANCE**

Members Attending: Chairman D'Angelo, Commissioners Hart, Sherman, Swanson, Tolin, and Wilcox.

Staff Attending: Associate Planner Kinnard.

Absent: Commissioner Niemeier and Ex-Officio Newland.

Visitors: None.

**COMMUNICATIONS** None.

**PUBLIC DISCUSSION AND AUDIENCE PARTICIPATION** None.

**HEARINGS** None.

### **BUSINESS**

#### **a. Historic Resources Inventory Update Discussion.**

Chair D'Angelo reported on a recent meeting with Ex-Officio Newland, Community Development Director Kusiak, and Associate Planner Kinnard to discuss the process of preparing Inventory nominations. He distributed copies of his research on one potential site and said that approximately one hour was spent obtaining building permit records, visiting the site, searching the internet, visiting the La Mesa Historical Society, and typing a summary.

Commissioner Wilcox stressed the need for coordinated public outreach. There was discussion about how researchers should identify themselves in the field and the possibility of developing an informational brochure.

Associate Planner Kinnard read written comments from by Ex-Officio Newland summarizing the steps involved in adding resources to the Inventory: 1) Complete a Primary Record form; 2) If eligible, complete a Building/Structure/Object (BSO) form; 3) Present Primary Record/BSO forms to HPC for recommendation; 4) Present HPC recommendations to City Council.

Associate Planner Kinnard said that staff successfully auto-populated Primary Record forms with GIS data. Once the remaining fields from the Primary Record/BSO forms are added, information can be collected digitally.

There was discussion about the properties currently being researched. It was suggested that staff prepare a list of sites being researched by each commissioner, to ensure there is no duplication of effort. It was reiterated that a public outreach plan needs to be developed.

No action was taken.

**b. Approval of the minutes from the March 6, 2018 meeting.**

**ACTION:** Commissioner Sherman made a motion to approve the minutes of March 6, 2018.

Commissioner Swanson seconded the motion.

Aye: Chairman D'Angelo, Commissioners Sherman, Swanson, Tolin, and Wilcox.  
Nay: None.  
Abstain: Commissioner Hart.  
Absent: Commissioner Niemeier.

**INFORMATION ITEMS**

None.

**ADJOURNMENT**

The meeting was adjourned at 5:40 p.m.



Respectfully submitted,  
Allyson Kinnard, Associate Planner